



Guidelines for admission to a later part of a programme

Type of document: Guidelines

Decided by: Head of the Academic and Administration Support Office

Date of decision: 14.04.2022

Reg. no.: BTH-1.1.3-0128-2022

Valid from: 14.04.2022

Description

This document is intended for applicants seeking admission at a later part of a study programme and the administrative and academic staff involved in the decision-making process.

Prerequisites

Students who have studied courses at a higher education institution in Sweden or abroad that correspond in scope and content to part of a programme at Blekinge Institute of Technology may be admitted to that programme at a later stage.

This on condition that the applicant meets the basic and specific entry requirements for the programme and meets the entry requirements for courses to be held during the semester they are admitted. The applicant shall be able to present documentation of their earlier studies in a manner that permits an assessment to be made.

Admission to a later part of a programme is only possible if places are available on the programme and its constituent courses.

Blekinge Institute of Technology does not admit students late during the first semester of a programme unless special reasons exist, and then only in the second study period. This can be done as long as there are no applicants on the waiting list and it benefits the student's continued studies.

Blekinge Institute of Technology is unable to offer any guarantee of full-time study and can never say exactly how long the remaining study time at the Institute will be.

At the request of the programme manager and Head of department/Head of cluster, the head of the Academic and Administration Support Office may decide that students shall not be admitted to a later part of a specific programme until further notice.

Procedures

Applications shall be submitted no later than 15 May for the coming autumn semester and 15 November for the coming spring semester. Late applications may be processed if time and resources allow.



Assuming that the application is received by the deadline, the applicant will be informed of the admission decision no later than 1 July before the autumn semester and 15 January before the spring semester.

If the number of applicants exceeds the available places, applicants will be ranked based on academic credits as of the final day for applications. If two or more applicants have the same number of credits, a lottery will be held.

Such an assessment of previous higher education studies does not constitute a decision on credit transfer. The student may apply to have credits transferred once they have been admitted to the programme. Decisions regarding credit transfers may affect the structure of the programme and the number of semesters in the programme. Should such a situation arise, the student may apply for an adapted programme syllabus.

Decisions concerning admission to a later part of a programme rest with the head of the Academic and Administration Support Office.