Get started with Microsoft Authenticator

You will need:

- A computer with a web browser
- A mobile device where you can install apps

IT department

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Contact us if you need help!

BLEKINGE INSTITUTE OF TECHNOLOGY

DIGITALISATION AND SUSTAINABILITY

This is an instruction on how to enable two-factor authentication with the app *Microsoft Authenticator*.

* It is possible to choose another method, for example SMS. However, that method is not as secure and is therefore not recommended by the IT department.

When you use your student account for the first time, you will be directed to a web page where you select a two-factor authentication method…
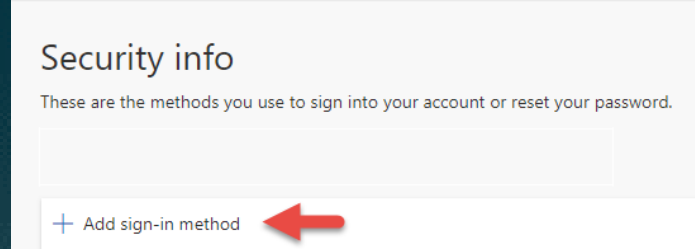
https://mysignins.microsoft.com/security-info

Manage your personal settings for two-factor authentication here
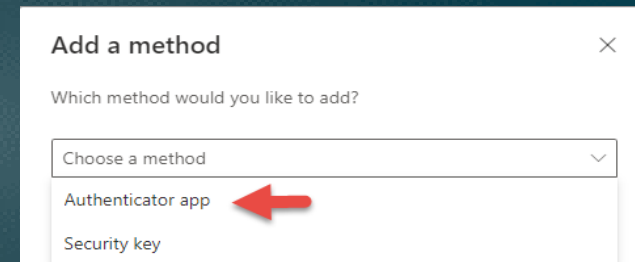
* You may need to log in with your student account if you are not logged in automatically.

1. Add a sign-in method

Security info

These are the methods you use to sign into your account or reset your password.

+ Add sign-in method

2. Choose *Authenticator App* and then click "Add"

Add a method ✕

Which method would you like to add?

Choose a method ⌄

Authenticator app

Security key

3. Download the app *Microsoft Authenticator* on your mobile device

GET IT ON Google Play

Download on the App Store

4. You will be prompted to add an account in the app

Choose "Work or school account"

Lägg till konto

VILKEN TYP AV KONTO LÄGGER DU TILL?

Personligt konto

Arbets- eller skolkonto

Annat (Google, Facebook osv)

5. Choose "Scan QR code"

* You have an option to log in with your student account if the QR code is not available to you

Lägg till arbets- eller skolkonto

Logga in

Skanna QR-kod

Avbryt
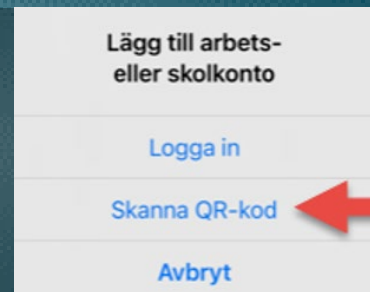
6. Scan the QR code shown on your computer with the app on your mobile device

Scan the QR code

Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app with your account.
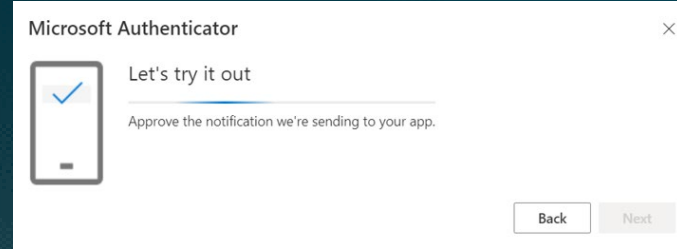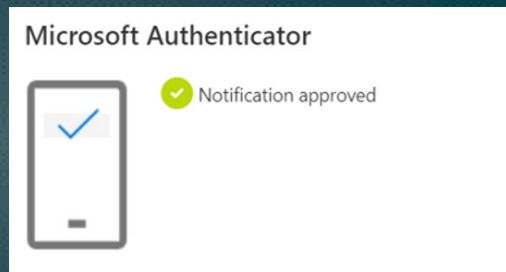
After you scan the QR code, choose "Next".

Can't scan image?

7. Next step is trying to sign in with your student account in the app

Microsoft Authenticator ✕

Let's try it out

Approve the notification we're sending to your app.

Back   Next

8. When your sign in is validated and approved you are done!

Microsoft Authenticator

✔ Notification approved

You have now added an extra layer of security to your student account and you will get prompted to use the app occasionally to login to ensure that your account details have not been hacked.